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## Seasonal Maintenance/Grounds Staff Job Description

### Minimum Qualifications

- *High school diploma or equivalent*
- *Valid Driver's License*
- *Experience with mowing equipment including zero turn mowers, weed eaters, and farm type tractors*
- *Possess a working knowledge of mechanical tools needed to perform daily service of grounds equipment*
- *Physical strength and endurance to perform repetitive manual tasks that include lifting and moving objects weighing up to 50 pounds*
- *Ability to follow written and oral directions*
- *Ability to work outside in all weather conditions*
- *Ability to maintain a safe work environment*
- *Ability to work well with others*
- *Must be dependable, reliable, and punctual*
- *Never convicted of a felony*

### Responsible to

Maintenance Coordinator, Executive Director

### Job Overview

General Maintenance – Grounds personnel are required to perform a variety of tasks in the maintenance and repair of buildings, grounds, facilities and equipment to maintain a condition of operating excellence. Principal duties include but are not limited to mowing, operating weed eaters, mulching, hand weeding and trimming of shrubs and trees along with removal of debris from grounds and structures. They also need the ability to work independently or as part of a team to maintain grounds and as necessary aid other personnel in the maintenance and repair, both interior and exterior, in carpentry, plumbing, painting, masonry and HVAC equipment as and when needed.

For more information, please contact the Executive Director, Ronda Wimmer at [office@altamons.org](mailto:office@altamons.org) or 540-268-2409. Applications are available online at: <http://www.altamons.org/summer-staff>