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[www.altamons.org](http://www.altamons.org)

## Pool Coordinator Job Description

### Minimum Qualifications

- Must have some college experience
- Previous pool management experience is desired but not required
- Current CPO Certification is a plus
- Current First Aid, CPR, & Lifeguarding certifications (provided by Alta Mons, no extra cost)

### Responsible to

Summer Program & Resource Coordinators, Program Director

### Job Duties

1. To support the vision and mission of the Camp Alta Mons Summer Camp Ministry.
2. To clean, maintain, and improve the Alta Mons pool by working with the CPO (Certified Pool Operator) over the course of the summer.
3. To help the Program Director schedule lifeguards for outside groups and to help train the lifeguards on the Alta Mons pool.
4. To serve as a support and role model for the counselors, CITs, and campers.
5. To provide support to counselors in breaks, games, and in other ways as needed by the Program & Resource Coordinators.
6. The Pool Coordinator will be required to attend pool training, coordinator training, staff training, all of summer camp, and coordinator wrap-up after summer camp. Please see the website for dates.
7. Provide assistance to Program and Resource Coordinators, as needed, to help camp run smoothly.
8. The Pool Coordinator will need to work some outside groups before and after summer camp. Please speak with Meredith about this.

For more information, please contact Meredith Simmons at [office@altamons.org](mailto:office@altamons.org) or 540-268-2409.

Applications are available online at: <http://www.altamons.org/summer-staff>